

Board Meeting Minutes  
700 Golfmore Homeowners Association  
February 2, 2022. 1pm.  
702 Golfmore Drive, Unit B

1. Roll Call:

President, Pauline Lyttle-Porter, Randy Thompson, Vice-President,  
Dena Thompson, Secretary/Treasurer.

2. Review of Financials:

- Alpine Operating/Buildium Operating: \$16,892.65
- Alpine Savings/Builium Savings: \$39,279.55
- Operating Costs for January: \$ 4,342.53

3. Old Business: None

4. New Business:

- Bill McLaughlin with Colorado Roofing has performed the annual inspection and report on the roof membrane, in compliance with the Firestone Warrantee. Bill has closed his company and the Association is seeking a new vendor. Randy will research a qualified vendor for the Fall of 2022.
- The WD Yards Landscaping contract is signed and operational for the 2022 season.
- Pauline will contact MR. VAC vendor to schedule drier duct cleaning, when it is safe to be on the roof. Cleaning is done without needing access inside the Units.
- Dena proposed a new Vendor packet to get proper information from vendors for liability and tax issues, addresses and contacts. All sent information from current vendors has been brought up to date but new vendors will receive the packet. This will allow better contact information and the necessary documents for the HOA yearly tax filing.

5. Open Discussion:

- Pauline to work on a Building Manual to provide information to future boards and help vendors with knowledge of past construction. It will identify the workings of the building and be a reference manual for future use.

6. Adjournment: 1.45pm

Submitted by Dena Thompson: Secretary/treasurer, February 9, 2022