

**Ponderosa Ranch HOA Architecture and Landscape Request**

The purpose of this form is to allow for the approval process on home and site improvements submitted to the Architectural Control Committee (ACC). The committee suggests that you review your Covenants and familiarize yourself with conditions and restrictions set forth, as they may apply to your home. Please complete this form and submit with your plans or drawings for review. **Send form to: Ponderosa Ranch HOA, 2650 North Avenue, Suite 116, Grand Junction, CO 81501. Or email to [info@hpmgj.com](mailto:info@hpmgj.com).**

Homeowner Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Project: \_\_\_\_\_

\_\_\_\_\_

**Project Information Required for Submittal:**

Please provide a detailed description of the project (Include copies of plans or drawings with dimensions, expected completion date, description of materials to be used, paint samples, copies of any necessary permits, contractor information, etc)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTE: to seek approval for all structural and landscaping improvements, this completed form and plans must be submitted to management company or an ACC member. The committee has up to 30 days to approve or disapprove plans/drawings/requests. Further submittal may be necessary for approval of City Building/Planning Departments to assure that permits are issued and proper codes and regulations are met by homeowner.

I have read and understand the conditions and regulations of the architectural committee set forth in the CC&Rs and Architectural Control Policy for Ponderosa Ranch HOA. I further understand that up to 30 days may be required for approval once the plans/drawings/requests are submitted.

Homeowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Approved: \_\_\_\_\_ Yes \_\_\_\_\_ No

Architectural Control Committee Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_