

700 Golfmore Association

Board Meeting Minutes

Sunday, July 8th, 2018 at 11:00am
Keller Residence / 702 Golfmore Dr. #C

1. **Call to order:** 11:23am
2. **Attending:** Pauline Lyttle-Porter (President), Richard Keller (Vice President), and Lindsay Keller (Secretary/Treasurer)
3. **Review and approval of June 2018 Financials**
 - a) Review of YTD Budget Comparison (handout)
 - i. Total Income: \$3,785.18
 - ii. Total Expenses: \$3,044.27
 - iii. Net Income: \$740.91
 - b) Review of Alpine Bank and Buildium balances (handout)
 - i. \$10,235.42 - Operating Account
 - ii. \$50,326.65 - Capital Reserves
 - c) Delinquencies (handout): None
 - d) Concerns
 - i. WD Yards Invoices - WD Yards often sends invoices at the first of the month, after monthly financials are completed.
 - e) Motion to approve the June 2018 Financials: Moved by Pauline Lyttle-Porter to approve the June 2018 Financials. Motion seconded by Richard Keller.
 - f) Members Notified: Financials emailed to members on 07/02/18.
4. **Old Business**
 - a) **Unit A**
 - Rear Patio Window: Per Vern on 06/22, "He will get this repair scheduled." (handout)
 - Rear Patio Baseboard: Robert said the baseboard installation wasn't in the concrete invoice we paid. If that is the case, can we get a bid on that installation? Per Vern on 06/20, "He will take a look. Robert never mentioned that; I think we can just handle it."
 - b) **Unit F**
 - AC "Pony Box": Per Vern on 06/22, "He will get the pony wall number out soon."
 - c) **Unit H**
 - Exterior Door: \$2,292 proposal (handout). The Board agreed to proceed with the proposal in order to correct the compliance infraction. Per Vern on 07/09/18, "He will stop and measure the door for hinge locations, etc., and get it ordered. We will work on making it match as close as possible to the Unit C exterior door."

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5. New Business

- a) Breezeway ABD: Crack in the lens and a leak in skylight. Lindsay to contact Vern to add to August Monthly Maintenance. Per Vern on 07/09, "He will add to August monthly maintenance."
- b) All Breezeways: Inspect and report condition of all windows and seals. Per Vern on 07/09, "He will add to August monthly maintenance."

6. Adjournment: 12:35pm

Submitted on 07/16/18: Lindsay Keller
Lindsay Keller, Secretary/Treasurer

Accepted: Pauline Lytle-Porter
Pauline Lytle-Porter, President