

## MINUTES OF THE BOARD OF DIRECTORS MEETING OF GARFIELD MOUNTAIN TOWNEHOMES ASSOCIATION, INC.

CALL TO ORDER – The Board of Directors held their regular meeting on May 1, 2018 via teleconference. Notice of the meeting was given to Heritage Property Management via e-mail on 4/30/18. The meeting was called to order at 5:35 p.m. by Kathleen Threet.

PRESENT – A quorum was declared based on the presence of the following Directors in attendance: Joe Hendrickson, Kathleen Threet, and Corry Mihm.

PREVIOUS MINUTES - Meeting minutes of Board Meeting on 2/15/18 were reviewed and approved.

### FINANCIAL REPORT

- Invoices reviewed and discussed
- Financial report based on balances from February 2018
- Collections

### UNFINISHED BUSINESS

- Landscaping/ Weed Abatement in Common Areas Bids - Board agreed to have Great Western come out for weed trimming and application of weed control substance for early summer. Tree trimming tabled till fall at this time.

### NEW BUSINESS

- Requesting copies of tax returns for the board members to review from Heritage.
- Requesting copies of insurance policies for the board members to review from Heritage.
- Requesting updated collection information from Heritage.

NEXT MEETING – The next regular Board meeting will be held on August 14, 2018 at 5:30 p.m. via teleconference.

ADJOURNMENT – There being no further business, the meeting was adjourned at 6:16 p.m.

Respectfully submitted,  
Kathleen Threet  
Board Member